

APPLICATION FOR CUSTOMARY HOME OCCUPATION

NAME: _____ ADDRESS: _____

Legal Description of property OR survey (may be attached) :

Request for an additional use of a residence as indicated on the attached plot plan to:
(please describe type of business)

This application must be accompanied by:

- An accurate, detailed site plan drawing on the back side of this form (may also be attached).
- Indicate all building dimensions, lot size, parking area(s) size with flow pattern, minimum parking space size of 9' x 18', and drive aisle size(s).
- Location (with dimensions) of proposed area that will be used for the occupation on a footprint of building or property.

All of the following statements/conditions must be met in order for this application to be approved.

(please check all to confirm that you understand each statement/condition)

- The business must be incidental to the principal use, which is a residence, and must remain so.
- Only members of the applicant's family, whom reside at the subject location (above), may work in the business.
- No external changes, additions, enlargements, or exterior alterations changing the residential appearance to a business or commercial appearance shall be permitted.
- No physical expansion of utilities or community facilities may be made beyond that of a residence.
- Only one (1) non-lighted identification sign is permitted. Said sign shall not exceed a total of two square feet (2') in size and must be placed flat against the residence.
- No traffic congestion or hazards may be created by this business.
- The occupation shall be carried on within the principal building, but shall not occupy more than twenty percent (20%) of the gross floor area of the residence. No activity associated with the CHO will be performed outside or an area open to the outside (i.e. garage with doors open, patio, yard, etc.) and no loud noises or odors shall be apparent from the outside.
- No retail sales, manufacture, or automotive service shall be permitted.
- Two (2) additional parking spaces for CHO shall be provided in addition to the standard parking requirements for the residence. (example: 2 (for residence) + 2 (for CHO) = 4 spaces total)
- Shall not include the storage, display, or parking of equipment and/or materials necessary for the CHO on the site. (equipment shall include, but not limited to, any specialized vehicle for a specialized use)

Should any of these restrictions be violated, it would result in the revoking of this permit and/or possible fines.

Title Holder Signature _____ Date _____

Occupant/Applicant Signature _____ Date _____

OFFICE USE ONLY : Zone district _____ Fee _____ Receipt # _____
(CHO allowed in AG RS R1 R2 R3 R4 R5 PB PUD)

Proposal permitted by : Zoning
 Special Exception

Reviewed and cleared by: _____ **Date** _____